

COVID-19 Protocols Last updated 10/26/2022

I. PPE Policy

For SMP staff:

In accordance with current LA County mandates and CDC protocols, all SMP staff are required to wear face coverings at all times (except while actively eating or drinking) while inside the SMP building during public events. Masks are recommended but not required during rehearsals as long as staff members test regularly. SMP has both KN95 and surgical masks provided for staff to use as needed.

For production team (temporary staff including performers, directors, designers, crew, etc.):

In accordance with current LA County mandates and CDC protocols, all production team members are required to wear face coverings at all times (except while actively eating or drinking, or performing on the stage) while inside the SMP building during public events. Masks are recommended but not required during rehearsals as long as production team members test regularly. SMP has both KN95 and surgical masks provided for production team members to use as needed.

For volunteers (for events that both involve and do not involve interaction with the public):

In accordance with current LA County mandates and CDC protocols, all volunteers are required to wear face coverings at all times (except while actively eating or drinking) while inside the SMP building. SMP has both KN95 and surgical masks provided for volunteers to use as needed.

For guests (at events and those who enter during regular business hours):

In accordance with current LA County mandates and CDC protocols, all guests are required to wear face coverings at all times while inside the SMP building. Limited refreshments will be provided by SMP to consume in the lobby only and outside food and drink will not be permitted to be brought in in order to prevent eating or drinking in the theater. SMP has both KN95 and surgical masks provided for patrons to use as needed.

II. Vaccination Policy:

For SMP staff:

In accordance with current LA County mandates and CDC protocols, all SMP staff are required to be vaccinated in order to enter and work in the SMP building. It is highly recommended that SMP staff get a booster shot. No exemptions will be made.

Proof of vaccination must be presented to a SMP COVID Compliance Officer before working in-person beginning February 4, 2022.

For production team:

In accordance with current LA County mandates and CDC protocols, all production team members are required to be vaccinated in order to enter and work in the SMP building. It is highly recommended that production team members get a booster shot. No exemptions will be made.

Proof of vaccination must be presented to/shared with the lead SMP COVID Compliance Officer before each production's work period begins (first in-person production meeting or rehearsal, whichever comes first).

For volunteers:

In accordance with current LA County mandates and CDC protocols, all volunteers are required to be vaccinated in order to enter and work in the SMP building. It is highly recommended that volunteers get a booster shot. No exemptions will be made.

Proof of vaccination must be presented at least once to the lead SMP COVID Compliance Officer or Volunteer Coordinator before participating in-person volunteer work beginning February 4, 2022.

For guests:

In accordance with current LA County mandates and CDC protocols, SMP is no longer requiring proof of vaccination from guests before being allowed to enter the SMP building before each event begins.

III. Testing Policy

For SMP staff:

In accordance with current LA County mandates and CDC protocols, SMP staff that are coming in-person 1-2 times a week are required to test <u>at least once a week</u> within 72 hours in advance of work in the SMP building or take a rapid test and share testing results with the COVID Compliance Officer once received. SMP staff that are coming in-person 3 or more times a week are required to test <u>at least twice a week</u> within 72 hours in advance of work in the SMP building or take a rapid test and share testing results with the COVID Compliance Officer once received. All staff are welcome to test by using an SMP-provided individual home rapid test, or testing at an outside facility/using their own home test on their own.

For production team:

In accordance with current LA County mandates and CDC protocols, production staff that are coming in-person 1-3 times a week are required to test <u>at least once a week</u> within 72 hours in advance of work in the SMP building or take a rapid test and share testing results with the lead COVID Compliance Officer once received. Production team members that are coming in-person 4 or more times a week are required to test <u>at least twice a week</u> within 72 hours in advance of work in the SMP building or take a rapid test and share testing results with the lead COVID Compliance Officer once received. All production members are welcome to test by using an SMP-provided individual home rapid test, or testing at an outside facility/using their own home test on their own.

For volunteers:

In accordance with current LA County mandates and CDC protocols, volunteers are not required to test before coming to SMP events.

For guests:

In accordance with current LA County mandates and CDC protocols, guests are not required to test before coming to SMP events.

Sierra Madre Playhouse COVID Compliance Officers

SMP has a COVID mitigation team of certified COVID Compliance Officers (CCOs). All of SMP's CCOs have gone through training for either Theatre Production and Live Events or Patron Safety through Arts & Science LLC as recommended by the Actors' Equity Association and have received certification. At least one certified CCO is always present at all SMP rehearsals and events.

Sierra Madre Playhouse COVID-19 Testing

To ensure that all of SMP's production team members are COVID-free and to provide easy access to COVID testing, individual home COVID tests are provided to all production team members by SMP.

Sierra Madre Playhouse Ventilation and Air

SMP currently has four HEPA air filters that are used in the building while people are in it. Modifications to the building's HVAC system are in progress.

Shortlist of Public COVID-19 Policies

The following policies are listed on the **About page** of our website:

COVID-19 Current Safety Protocols for SMP-produced Indoor Events

To keep our staff and all of our guests safe as possible and to help prevent the spread of COVID-19, in adherence to current CDC recommendations and LA County mandates, we have put the following policies in place for all of our upcoming indoor events for our patrons:

- Proof of COVID-19 vaccinations are no longer required to be presented by guests at the door before entering. All of our staff are still required to be vaccinated against COVID-19.
- All SMP performers and production team/staff members are tested within 72 hours of each event.
- The proper wearing of face masks is *still* required for all individuals (including children) during our indoor events. All of our staff will also be wearing masks at our indoor events (with the exception of performers on stage).
- Please do not enter if you answer 'yes' to any of the COVID-19 health and safety questions posted at the front door before admittance into the building.